

Job Announcement for a Full-Time Position

National Institute of Technology, Toyama College invites applications for two full-time English Language teachers with the following requirements and conditions.

1. Positions available: Lecturers or Assistant professors (tenured)

2. Department: Department of General Education

3. Educational field: English (Comprehensive English, English Expression, English Conversation, English for Specific Purposes (e.g. Business English, Engineering English, Maritime English)).

4. Qualifications:

(1) Applicants are required to have a bachelor's degree or higher. Master's degree or higher is preferred.

(2) Applicants must be enthusiastic about teaching and research activities at the college of technology, and especially enthusiastic about giving guidance to students on various issues. (Please refer to the attached "Outline of Duties of Faculty Members of National Institute of Technology, Toyama College".)

(3) Applicants must be able to teach English in English.

(4) If Japanese is not the applicant's native language, the applicant must possess a minimum Japanese language proficiency level N3 or the equivalent ability for daily duties in the college.

5. Starting date: April 1, 2023 (However, the start date is negotiable.)

6. Documents to be submitted:

(1) Curriculum vitae including academic background (form-1)

(2) A list of educational experience (form-2)

(3) A list of research achievements and activities (form-3)

(4) A letter of self-recommendation stressing your character, personality, beliefs, significant achievements, etc. (form-4)

(5) An essay which describes applicant's teaching philosophy concerning English education, student guidance, and research plan at our college (free format, approximately 2000 characters, if written in Japanese, or 1000 words if submitted in English)

(6) Certificate of English or Japanese language proficiency:

The applicant is required to submit a copy of the following certificates of language abilities or teaching skills in their possession.

Non-native English speaker: Certificates of English ability test and certificates of Language teaching (TOEIC, Eiken, Delta, CELTA, TESOL, etc.)

Native English speaker: Certificate of JLPT.

7. Application Deadline: Must arrive no later than Friday, July 1, 2022

8. Selection Process:

First-round: Document-based Screening

Second-round: An interview and mock class (for Candidates successful in the First-round). Interviews may be conducted online (through Microsoft Teams) depending on the situation.

9. Where to submit application documents:

Upload all documents in one PDF file via the JREC-IN Portal Web application.

10. Contact:

For inquiries regarding submitted documents, please contact

Personnel and Labor Relations, General Affairs Division,
National Institute of Technology, Toyama College
13 Hongo-machi, Toyama 939-8630, Japan

TEL 076-493-5491 (direct line) FAX 076-492-3859

E-mail jinji@nc-toyama.ac.jp

For inquiries, please contact

Yasufumi Morita, Head of the Department of General Education.

E-mail: jinji@nc-toyama.ac.jp

11. Our college promotes diversity.

Personal information contained in the application documents will be used only for this personnel selection process and will not be used for any other purpose.